

ILLINOIS DEPARTMENT OF NATURAL RESOURCES

#5268

AN EQUAL OPPORTUNITY EMPLOYER

CAREER OPPORTUNITY BID NOTICE

The Illinois Department of Natural Resources is inviting applications for the following position:

Position Title: Civil Engineer Trainee **Monthly Salary Range:** \$4,275 - \$5,960

Position Location: Office of Water Resources, One Natural Resources Way, Springfield, IL (Sangamon County)

Work Schedule: Monday – Friday, 7:30 am – 4:00 pm, 1 hour lunch. Saturday & Sunday off

Description of Duties

Under immediate supervision of the Engineering Studies Section Manager, performs moderately difficult technical and skilled manual work; assists in basic engineering functions, collects data required for completion of assigned projects and inspects construction projects on a state-wide basis.

Desirable Education, Training and Experience

Requires a four year degree from an accredited college in engineering, or knowledge, skill and mental development equivalent to completion of four years of college in engineering; Bachelors of Science degree in Civil Engineering, Environmental Engineering, Agricultural Engineering (Soil and Water Option), or equivalent is preferred. Requires possession of a certification as an Engineer in Training (EIT), or must be qualified to receive the EIT certification. This position requires a valid Illinois driver's license.

Where to Apply: Rita Lee, P.E., Office of Water Resources, One Natural Resources Way, Springfield, IL 62702 (217) 524-2387

Name	Address	Phone
-------------	----------------	--------------

(*SEE NOTE)

Bargaining unit employees interested in bidding for this position should complete a Bid Form, attach it to an application, and submit it directly to the name and address listed above. Bid Forms may be obtained at any Department of Natural Resources facility. Employees wishing to transfer must submit a Transfer Request and Bid Form before the last date to apply, listed below.

*NOTE: In addition, employees who are interested in a promotion into this position must have a promotional grade. If you do not already have a promotional grade for this title, complete a Promotional Examination Application(CMS100B) and sent it directly to the Examining Division, 500 William G. Stratton Building, Springfield, Illinois 62706. In order to be considered for this vacancy, the CMS100B must be mailed to the Examining Division no later than the date listed below as the last day to apply.

The Department of Natural Resources does not discriminate on the basis of race, color, sex, national origin, age, religion, handicap, sexual orientation, marital or parental status, physical stature and/or any non-merit factor in admission, treatment or employment in programs or activities in compliance with the Illinois Human Rights Act, the Illinois Constitution, Title VI of the 1964 Civil Rights Acts, Section 504 of the Rehabilitation Act of 1973, as amended, and the U.S. Constitution. The Equal Employment Opportunity Office is responsible for compliance and may be reached at 217/785-0067.

DATE POSTED: October 24, 2017 **LAST DATE TO APPLY:** November 6, 2017