

Minutes of the IAFSM Board of Directors Meeting July 11, 2012

The July 2012 meeting of the Board of Directors for the Illinois Association for Floodplain and Stormwater Managers was held at the V3 Company Headquarters in Rosemont, IL. Those attending the meeting included:

Jennifer Maercklein	Loren Wobig	Matt Wahl
Shauna Urlacher	Lillian Prince	Andrew Braun
Mike Cothard	Glenn Heistand	Jeff Wickenkamp
Sarah Harbaugh	Tom Kehoe	

1.0 CALL TO ORDER

The meeting was called to order at 10:09 am by Mike Cothard.

1.1 INTRODUCTION OF OFFICERS

1.2 CORRESPONDENCE

None

2.0 APPROVAL OF PREVIOUS MEETING MINUTES

Draft minutes from 05/09/2012 board meeting were distributed on 07/10/2012, not providing enough time for board members to fully review. Therefore, those minutes will not be approved at this meeting. A vote will be called at the next board meeting.

3.0 OFFICERS' REPORTS

3.1 TREASURER'S REPORT – Lillian Prince

Treasurer Lillian Prince distributed the final version of the budget for Board review. After discussion and questions from the Board, Mike Cothard moved to accept the budget as submitted; Loren Wobig seconded the motion; the motion passed unanimously.

Prince reported that, in accordance with state law, IAFSM's Charitable Organization Report and Annual Report were filed with the Illinois Attorney General's office.

Prince mentioned bills paid since the last meeting included paying for hard cases for our water tables. Loren Wobig reported that the two (2) Water Table cases have been ordered and will arrive next week. These storage/travel cases will replace the cardboard boxes that the water tables were originally shipped and stored in, which have become worn and damaged from use.

Lillian Prince moved to accept the treasurer's report; Mike Cothard seconded the motion; the motion passed unanimously.

3.2 CHAIR'S REPORT – Mike Cothard

No report.

3.3 SECRETARY'S REPORT – Glenn Heistand

No report.

4.0 COMMITTEE REPORTS

4.1 CRS COMMITTEE - Mary Lou Kalsted

No report.

4.2 CERTIFICATION COMMITTEE - Matt Wahl

Matt Wahl distributed meeting minutes to the Board from the 05/21/2012 CBOR meeting at the ASFPM annual conference in San Antonio, TX. Wahl indicated that there was nothing major to report from the meeting which hasn't been previously reported at IAFSM board meetings. One important issue being discussed by CBOR is changes to the Code of Ethics statement which CFM's are required to abide by. Additionally, CBOR would like to equate a CFM "certification" with a "license". Wahl believes that equating the two terms isn't practical and that there is a big difference between a certification and a license. Another issue discussed at the CBOR meeting was CFM decertification.

4.3 LEGISLATION COMMITTEE - Kay Whitlock

No report.

4.4 NEWSLETTER - Jennifer Maercklein

Jennifer Maercklein reported that the summer newsletter was sent out last week. Website statistics show about 90 downloads of the spring newsletter. The fall newsletter will be sent out in October, with a deadline of September 21st for article submittals.

4.5 EDUCATION OUTREACH COMMITTEE - Amanda Flegel

Amanda Flegel provided a report via email, as follows (edited by Heistand):

The last few weeks the committee has been putting together a Floodplain Management Workshop to be held in Collinsville, IL. Madison County officials approached Paul Osman about floodplain training and an exam, which evolved into this IAFSM sponsored Floodplain Management Workshop. There are already more than 20 participants registered. The Floodplain Management Workshop announcement is attached to the email for review and comment. If no comments or concerns are received, Sarah

Harbaugh will forward the workshop announcement to IAFSM membership tomorrow morning (6/27/12). The number of CEC's will be six (6) for this workshop.

A note about additional opportunities for non-IAFSM training will accompany the Floodplain Management Workshop announcement and will be posted on the IAFSM website. Please provide Flegel with any other training opportunities that might be worth including. This announcement of other organization training is based on membership feedback. The education/training survey indicated that 78% of the responders would welcome information about opportunities outside of IAFSM and 72% indicated email was their preference to receive the information. The survey results are attached to this email. The list of non-IAFSM events currently includes ASCE and ASFPM events - organizations whose training opportunities IAFSM has previously forwarded to our membership.

The Education and Outreach Committee is currently small, but hopes to increase the number of activities offered in the next year.

4.6 FLOODPLAIN MANAGEMENT COMMITTEE - Shauna Urlacher

Shauna Urlacher reported that the committee met last month for the first time with Urlacher as chair. The committee is making general planning decisions about possible future seminars, including times, locations, target audiences, durations, fees, and would appreciate feedback from the board. Jennifer Maercklein suggested alternating seminars between full- and half-day durations, and to allow a bring-your-own-lunch option for luncheons. Matt Wahl suggested a luncheon program, with suggested hours of 10:30-1:00, focused on a single topic. Loren Wobig suggested that luncheons and webinars work well with downstate attendees.

The committee is considering three (3) topics for future seminars:

- 1) Local official seminar about managing floodplain development.
Andrew Braun recommended including information about building codes vs. floodplain development codes, and how they sometimes conflict. Matt Wahl recommended a seminar about floodplain development permits.
- 2) Technical seminar for consultants, such as stream bank stabilization techniques, or HEC-RAS workshop.
- 3) Green infrastructure in the floodplain and special circumstances such as storm sewer overflows. Loren Wobig recommended that a dam removal tour would be a good workshop. Jeff Wickenkamp suggested that municipal staff turn-over rate is high in many communities and that a creative way to help disseminate knowledge or share knowledge with affected communities would be helpful. For instance a seminar about "How to staff a stormwater department", or "How to develop a stormwater program" might be topics worth pursuing. To make such a

seminar effective, actual communities could be identified who have good or bad experiences in these areas and could share what they have learned.

Loren Wobig suggested a tract at the annual conference, specifically for local officials to learn from each other, get ideas, and show how successful community programs can work. The CRS committee would be good source of community contacts for recruitment of speakers. The goal would not be to find the “best” community, just one that is “normal”, that others can relate to (real world). Public works and planning departments are being decimated by budget cutbacks, with the results being that some storm water and floodplain issues are being ignored or handled by individuals who aren’t qualified or knowledgeable about these topics.

4.7 STORMWATER MANAGEMENT COMMITTEE – Erik Gil

No report.

4.8 MITIGATION COMMITTEE – Molly O’Toole

No report.

4.9 WETLANDS COMMITTEE - Tom Kehoe

Tom Kehoe reported that the committee is still planning a wetlands field trip and considering implementing a two-part program. The first part could be the educational component in an office setting; the second part could be the actual field trip to a wetland during growing season. A decent site or multiple sites still need to be identified. The Chicago area would have the most options, compared to downstate locations. Another option would be to have the project representative educate participants about the site/project first, and then go to the field tour the same day. Jennifer Maercklein suggested that a single-day event would probably be more attractive to participants than multiple-days and that video monitors on the transportation busses could be used during the trip to provide information about the sites. Mike Cothard recommended a basic wetland program, “i.e. wetlands for dummies”, to explain the basics of plants, terminology, and design. The basic wetland program could have presenters explain the difference between “good” wetlands and “poor” wetlands, identify invasive species, and identify non-native plants. The “wetlands for dummies” concept was well received by the board.

4.10 NOMINATIONS AND ELECTIONS COMMITTEE - Paul Osman

No report.

4.11 AWARDS COMMITTEE - Paul Osman

No report.

4.12 INTER-ORGANIZATIONAL COMMITTEE - Kerry Behr

Kerry Behr provided a reported via email, as follows (edited by Heistand):

Behr continued talks with the Illinois Association of Realtors (IAR) about their fall conference. IAFSM had a booth at the last IAR conference. This year, IAR would like have an IAFSM speaker at the conference.

Paul Osman and Brian Eber are presenting today at the Illinois Association of Code Enforcement (IACE) on general flood issues (Floodplain 101).

4.13 YOUTH OUTREACH COMMITTEE – Andrew Braun

Andrew Braun reported that he is working with IIT to help them make an application for the University Outreach scholarship.

Loren Wobig suggested the committee consider a free program for college students that would help pair students with communities who need interns. IAFSM's role would be to coordinate the interns and communities, possibly by using the "new" website that is still in development. Communities could be notified of the opportunity via the IAFSM newsletter. Another option would be to expand the Jobmart page to include an "intern" section.

4.14 ANNUAL CONFERENCE COMMITTEE – Loren Wobig

Loren Wobig reported that the committee would like to develop the conference using seminar tracts. Each tract would be 90 minute programs organized and hosted by each committee. Each tract could consist of one speaker, multiple speakers, or concurrent sessions. This approach would deviate from the previous conference approaches which focused on the randomly submitted presentation proposals. The reason for the new approach is to make the conference more of a learning experience (especially for local officials), instead of a showcase for consultants. Matt Wahl recommended the use of smaller sessions, with a follow-up round-table discussion to learn from each other, or a 90 minute round-table discussion instead of speakers for one of the sessions. Jeff Wickenkamp recommended that prospective presenters could contact the appropriate committee directly if they wish to be considered to speak, which would help focus the sessions instead of having a large batch of random submittals. A limited number of open paper submittals could still be accepted like normal. Wobig will send out the conference "call for speakers" in September. Mike Cothard will contact committee chairs to let them know this path forward for the conference; they can start preparing before the call goes out.

For the downstate conference this year, floodplain tours could be done in Peoria County, since the Bloomington area doesn't have many options for

good floodplain tours. Wobig will work with Matt Wahl and Andrew Braun to find some options.

Options for a lunch-time presenter are still being sought. A possible lunch speaker that could be investigated is "Mr. Science" from a radio show in Champaign.

Wobig is waiting for a response from Tinley Park about availability for 2014.

Cothard moved to accept the 2015 proposal from Marriot in Bloomington; Lillian Prince seconded; the motion carried unanimously.

Prince has communicated with Schaumburg, but they want a commitment of 300 rooms per night before they will reserve this far out (2014).

5.0 OLD BUSINESS

5.1 None

6.0 NEW BUSINESS

6.1 None

7.0 RATIFICATION MOTION

Andrew Braun moved to ratify and affirm all delegated and authorized acts of the Board of Officers, Chairs, and staff for and on behalf of the Association. Mike Cothard seconded the motion, the motion carried unanimously.

8.0 ADJOURN

Time: 12:01 p.m.

Next Meeting is Wednesday, September 12, 2012, 10:00 AM, at City of Ottawa, Council Chambers, 301 West Madison Street, Ottawa, IL 61350

Respectively submitted,

Glenn N Heistand, P.E., CFM
IAFSM Board Secretary