

Minutes of the IAFSM Board of Directors Meeting March 10, 2011

The March 2011 meeting of the Board of Directors for the Illinois Association for Floodplain and Stormwater Managers was held as part of the 2011 IAFSM Annual Conference at the Bloomington-Normal Marriott Hotel & Conference Center on March 10, 2011. Those attending the meeting included:

Kerry Behr	Minal Hahm	Tom Kehoe	Steve Scheffel
Scott Cofoid	Sarah Harbaugh	Jennifer Maercklein	John Whitt
Mike Cothard	Glenn Heistand	Molly O'Toole	Jeff Wickenkamp
Amanda Flegel	Mark Hoskins	Lillian Prince	Loren Wobig
David Fowler	Karen Kabbes	Stu Richter	
Erik Gil	Mary Lou Kalsted	Rich Roths	

1.0 CALL TO ORDER

The meeting was called to order at 7:33 a.m. by Jeff Wickenkamp.

1.1 CORRESPONDENCE

Donne Insurance contacted us to fill out a new application for the next 3-year term of Directors and Officers insurance.

2.0 APPROVAL OF PREVIOUS MEETING MINUTES

A motion was made by Jeff Wickenkamp to approve the January 12, 2011 meeting minutes. Mike Cothard seconded the motion and the motion carried.

3.0 OFFICER REPORTS

3.1 TREASURER'S REPORT – Loren Wobig

Treasurer Loren Wobig distributed the latest account balance summary, including the checking, savings and CDs. The next CD is due March 14. It is a 13-month CD with a value of approximately \$51,392, and Loren will renew it for another year. Loren Wobig moved to approve the Treasurer's Report, Stu Richter seconded the motion, and the motion passed.

Loren prepared a budget for consideration by the Board. He included some items discussed at the last Board meeting, and he balanced the budget by providing a transfer from savings. The budget also accounts for taxes. Loren Wobig motioned to approve the 2011-2012 budget, Kerry Behr seconded the motion, and the motion carried.

Loren continued the previous discussion on a Records Retention Policy. He reported that we have an offer from ASFPM to hold on to a copy of our records on CD if we would like. Loren also mentioned that we need to find a new accountant and that the Board should correspond on this topic after tax season and near the time of the May Board meeting. There was also a suggestion to ask ASFPM about choosing an accountant.

3.2 OTHER OFFICERS

Secretary Lillian Prince distributed the tallied results of the email vote that occurred during the time since the last Board meeting. The email vote opened on February 9 and closed after a majority was reached the same day. This vote was conducted to determine whether to have IAFSM be the sole sponsor of up to 10 basic conference registrations for local officials to attend the ASFPM 2011 Conference. The total cost was not to exceed \$6,000, and the same requirements and documentation for the 2010 IAFSM scholarships would be used. Paul Osman would coordinate these scholarships. This email vote was motioned by Erik Gil, seconded by Mary Lou Kalsted, and after votes were tallied, the motion carried.

4.0 COMMITTEE REPORTS

4.1 CRS COMMITTEE – Mary Lou Kalsted, Chair

Mary Lou Kalsted reported that the CRS Users Group met the evening prior. The Group has also arranged a CRS session at the annual conference. Mary Lou mentioned that the Missouri chapter has a training for building inspectors, and the Group will consider hosting a similar workshop.

4.2 CERTIFICATION COMMITTEE – Matt Wahl, Chair

It was reported that the CFM exam had been administered at the conference facility on the Tuesday evening before the conference.

4.3 LEGISLATION COMMITTEE – Kay Whitlock, Chair

No report from Kay. Rich Roths mentioned the NFIP reauthorization. This extends the National Flood Insurance Program until September 30, 2011.

4.4 NEWSLETTER – Jennifer Maercklein, Chair

Jennifer Maercklein reported that the deadline for submittals for the next newsletter is March 25.

4.5 EDUCATION OUTREACH COMMITTEE – Amanda Flegel, Chair

Amanda Flegel reported that there are webinars available from ASFPM, and she will send the information to Jennifer for the newsletter. She also mentioned that the pre-conference workshops went well, but that they may need to be better advertised in the future. November is the deadline for professional engineers to earn their PDHs, and Amanda is working to coordinate an EMI seminar before that time. Amanda reminded everyone of the scholarships that IAFSM has available for local officials to go to the national conference. She stated that there has not been a lot of interest in the past couple of years. To generate interest, Sarah Harbaugh will send an email to the membership.

4.6 FLOODPLAIN MANAGEMENT COMMITTEE – Erik Gil, Chair

Erik Gil reported that he would work with Loren Wobig on organizing a dam safety seminar. He is also anticipating that the Floodplain Management Committee will arrange two additional seminars to take place in the summer and fall.

4.7 STORMWATER MANAGEMENT COMMITTEE – Bob Murdock, Chair

No report from Bob Murdock. The Stormwater Management Committee held a pre-conference workshop on SWMM5 and also presented at a conference session.

4.8 MITIGATION COMMITTEE – Molly O’Toole, Chair

Molly O’Toole is working on recruiting members for the Mitigation Committee and planning a class to teach the Benefit/Cost analysis software that FEMA uses. She stated that the Mitigation Committee may turn into more of a user group.

4.9 WETLANDS COMMITTEE – Tom Kehoe, Chair

Tom Kehoe stated that he has heard from a couple of people expressing interest in joining the Wetlands Committee.

4.10 NOMINATIONS AND ELECTIONS COMMITTEE – Paul Osman, Chair

No report. The Nominations Committee work for the 2011 Annual Conference is done. Nominations for the 2011-2012 Executive Board include:

Jeff Wickenkamp – Past Chair
Mike Cothard – Chair
Loren Wobig – Vice Chair
Lillian Prince – Treasurer
Glenn Heistand, Erik Gil, Bryan Martindale – Secretary

4.11 AWARDS COMMITTEE – Paul Osman, Chair

No report. The Awards Committee work for the 2011 Annual Conference is done. Awards Luncheon presentations are ready.

4.12 INTER-ORGANIZATIONAL COMMITTEE– Kerry Behr, Chair

Kerry Behr reported that IAFSM offered Board members of other organizations a scholarship to the IAFSM conference this year but there were no scholarships taken. She mentioned she spoke with someone at the American Planning Association (APA) and there was interest expressed in learning more about stormwater and emergency management. Kerry stated that a budget line item had been added to the Inter-Organizational Committee to anticipate costs for attending the conferences of other organizations.

4.13 YOUTH OUTREACH COMMITTEE – Andrew Braun, Chair

Andrew Braun did not attend the Board meeting, but he had submitted his report beforehand. Northwestern University students were scheduled to attend the conference on Wednesday to provide information on their grant project and why the grant extension was necessary. Professor Guillard of Northwestern University contacted Andrew the week prior to the conference and stated that due to location and timing (second trimester finals during the same week as the conference), students would be unable to attend. Andrew suggests that the students attend a Board meeting in the future to report on their grant project.

To solicit Summer/Fall grant funding opportunities, a request for proposals (RFP) will be sent out soon. Proposals received will be brought to the May Board meeting for voting. The RFP has been revised and its timeframe has been extended in effort to spike interest in its availability. Andrew's university contact list has been updated and expanded as well.

4.14 ANNUAL CONFERENCE COMMITTEE – Mike Cothard, Chair

Mike Cothard discussed the budget for the conference. He stated it appears to be a few thousand dollars short, but he will know the exact dollar figures after the final invoice from the hotel. Molly O'Toole and Minal Hahm advertised for conference sponsorship again this year, and this year resulted in the best sponsorship support on record.

5.0 OLD BUSINESS

5.1 Website Enhancements

Tabled until next meeting.

6.0 NEW BUSINESS

6.1 Membership Renewals

Sarah Harbaugh asked if the Board wished to, for a second year, waive the membership fee for municipal and county government employees and those who are retired or currently unemployed. Erik Gil motioned for the Board to approve waiving the membership fees for this fraction of the membership for the May 1, 2011- April 30, 2012 year. Jeff Wickenkamp seconded the motion, and the motion carried.

6.2 National Floodplain Workshop

Dave Fowler requested that the Board consider a request to sponsor a workshop event regarding Assessment and Valuation of Floodplain Natural Functions and Nonstructural Flood Loss Reduction, to take place in Washington D.C. this year.

6.3 Conference Networking

Mark Hoskins suggested that the Board invite a couple of members from an east coast state floodplain association chapter to attend an IAFSM annual conference. Mark stated he would provide names to the Board for good candidates as speakers.

7.0 RATIFICATION

Mary Lou Kalsted moved to ratify and affirm all delegated and authorized acts of the Board of Officers, Chairs and staff for and on behalf of the Association. Jeff Wickenkamp seconded the motion and the motion carried.

8.0 ADJOURNMENT

Jeff Wickenkamp moved to adjourn the meeting of the IAFSM Board. Jennifer Maercklein seconded the motion and the motion passed. The meeting was adjourned at 9:00 a.m.

The next IAFSM Board Meeting is scheduled for 9:00 a.m. (to end at or before 12:00 p.m.) on Wednesday, May 11, 2011 at the Ottawa City Hall, 301 West Madison Street, Ottawa.

Respectively submitted,

Lillian B. Prince, PE, LEED AP, CFM
IAFSM Board Secretary