

**Minutes of the IAFSM Board of Directors Meeting
July 8, 2009**

The July 2009 meeting of the Board of Directors for the Illinois Association for Floodplain and Stormwater Managers was held in Morris, Illinois at the Grundy County Government Center on July 8, 2009. Those attending the meeting included:

Stu Richter	Jennifer Maercklein	Lillian Prince	Terry Reuss Fell
Mike Cothard	Sarah Harbaugh	Kerry Behr	Erik Gil
Mary Lou Kalsted	Jeff Wickenkamp	Loren Wobig	

1.0 CALL TO ORDER

The meeting was called to order at 9:35 a.m. by Jeff Wickenkamp. He noted that usually each person at the meeting introduces himself or herself, but due to the small attendance today, introductions were skipped.

1.1 CORRESPONDENCE

Jeff Wickenkamp said he has been contacted by the Center for Neighborhood Technology (CNT), who will be looking at statewide stormwater management regulations and wishes to assemble a stakeholder group. Jeff said that CNT is behind the recent state legislative effort on this subject. The IEPA is working on a study regarding other statewide regulations and ways to implement BMPs. Hal Sprague from CNT may come to the next meeting to discuss it. Jeff said he may ask a couple of members to participate on behalf of IAFSM. He will pass this information along to Bob Murdock, Chair of the Stormwater Management Committee. If anyone is interested in participating, let Bob know. Terry Reuss-Fell said that she has noted that when floodplain and stormwater management are combined in one ordinance, there are problems, especially with definition of terms. She volunteered to look at it from the floodplain management side. Jeff Wickenkamp noted that so far, mostly planners are involved; they need engineers.

Other recent correspondence included:

- July 2, 2008 letter of acknowledgement from Pancreatic Cancer Action Network to thank IAFSM for the \$250 donation.

2.0 APPROVAL OF PREVIOUS MEETING MINUTES

Jennifer Maercklein moved to approve the minutes of the May 13, 2009 meeting. Mike Cothard seconded the motion and the motion passed.

3.0 OFFICER REPORTS

3.1 TREASURER'S REPORT – Loren Wobig

Treasurer Loren Wobig distributed the latest budget report and reported that \$3,360 of payments from the 2009 Conference are still expected to come in (as of the writing of these minutes, we now have that payment). Loren has also been evaluating the Chapter's CDs and investments. He re-invested our two CD's when their previous 1-year term was up, and he reinvested one CD at a 9-month term and one at a 12-month rate to offset the CD terminations. Stu Richter moved to approve the Treasurer's Report, Kerry Behr seconded the motion, and the motion carried.

3.2 OTHER OFFICERS

Past Chair Stu Richter distributed an IAFSM marketing/logo idea for water bottles to be handed out at the conference. A discussion of door prize ethics ensued and no vote was taken on conference door prizes.

Vice Chair Mike Cothard gave a brief report on sessions he attended at the ASFPM Conference in June. He stated that the "Chapters Marketing" was interesting and he

found the discussion of “Non-Profit Boards – What You Should Do to Reduce Risk and Liability” to be informative. At these sessions, Chapter Board representatives shared ideas on record-keeping, association fees, budget line items, tax issues, and by-laws. Mike also mentioned that the complementary drink tickets at some of the Chapter conferences have in some instances caused liability insurance rate increases if the tickets do not show an option of soda or alcohol. Illinois Chapter conference drink tickets do show this option.

Chair Jeff Wickenkamp raised the issue that a signature page needs to be added into the Chapter constitution and by-laws. It was noted that the Board can change by-laws, but the constitution can only be changed by vote of membership. Jeff will discuss further with National ASFPM to determine if we need additional documentation and to decipher administrative logistics. Jeff will prepare documentation for next meeting to potentially be signed then.

Secretary Lillian Prince distributed the tallied results of the email vote that opened on June 17 and closed on June 18. Motioned by Kay Whitlock, seconded by Stu Richter and called for vote by Chair Jeff Wickenkamp, the motion carried to send flowers (\$100) from IAFSM and donate \$250 to The Pancreatic Cancer Action Network, 2141 Rosecrans Ave, Ste 7000, El Segundo, CA 90245 (www.pancan.org) in memory of Nancy Textor.

4.0 COMMITTEE REPORTS

4.1 CRS COMMITTEE – Mary Lou Kalsted, Chair

Mary Lou Kalsted reported that communities are busy fighting floods and handling drainage complaints, and it has not yet been a productive time to form a support group for CRS communities. Also, she recalled discussion from last meeting regarding what makes communities not join CRS. Cost for sewer separation had been speculated previously. Mary Lou stated that after looking into the issue further, she believes that combined sewer does not preclude a community to join CRS. She stated that it may be that upkeep of the above-ground drainage system, including inspection and regular maintenance, is more of an issue. Mary Lou will talk to Matt Wahl to find out more about this. Stu Richter mentioned there is a bill on the governor's desk that will require municipalities and counties to adopt a building code by next year sometime to cover commercial structures.

4.2 CERTIFICATION COMMITTEE – Matt Wahl, Chair

No report. It was mentioned, though, that there is a lot of interest building to take the Illinois test before the year is up, when we switch to the National test. IAFSM may set up additional test dates if there is enough vocalized interest.

4.3 LEGISLATION COMMITTEE – Kay Whitlock, Chair

No report from Kay Whitlock. Stu Richter mentioned that Senate Bill 1909 (SB 1909), a.k.a. “STAR Bonds Financing Act” has passed and is now before Governor Quinn. IAFSM has reviewed SB 1909 and is not in favor of government offering incentives for developing in the floodplain. Further discussion generated thought points for a letter to send to the Governor on behalf of IAFSM, asking that he not sign the bill as passed. Jeff Wickenkamp will draft and send this letter as soon as possible.

4.4 NEWSLETTER – Jennifer Maercklein, Chair

Jennifer Maercklein reported that the next newsletter will be coming out in early October.

4.5 EDUCATION OUTREACH COMMITTEE – Amanda Flegel, Chair

Amanda Flegel was unable to make it to the meeting, but had emailed in her report. A Floodplain 101 session is in the works for September 9th, which is one week before the CFM exam. The seminar will be held in Collinsville at the Gateway Center. FEMA

representatives have been contacted and will hopefully join Paul Osman in presenting. Additional speakers and topics still need to be arranged (Map Mod and/or levee issues). A deposit for the location of \$350 will be needed in July and a separate check for 50% of the catering will also be needed prior to the event (estimated \$1,500). Amanda will coordinate with Treasurer Loren Wobig directly as necessary. Anticipated total cost for event is \$3,000 for about 100 people. The fee will be set at \$35 per person in an effort to balance the cost and income of the seminar. Amanda requested approval for necessary funds from the board. Jeff Wickenkamp motioned to approve the requested \$3,000 to fund the seminar. Jennifer Maercklein seconded the motion and the motion carried.

Amanda is also involved in planning a Streambank Stabilization Seminar with Flood Management Committee Chair Erik Gil and others. She added that she is always happy to receive input and suggestions for education outreach opportunities.

4.6 FLOOD MANAGEMENT COMMITTEE – Erik Gil, Chair

Erik Gil reported that the Twilight Seminars anticipated for the fall include one on LOMRs and one on the new Cook County Watershed Management Ordinance. Erik mentioned that FEMA is changing their review contract to PBS&J, and he has been in touch with people there to possibly arrange another Twilight Seminar on this topic. Erik is trying to coordinate a date for at least one of the Twilight Seminars to occur before November 30, in order for Professional Engineers to get the PDHs before the year's deadline.

As mentioned in Amanda's report, Erik and Amanda are working together with Bob Murdock and Tom Kehoe to develop a Streambank Stabilization Seminar. Loren Wobig mentioned he had previously moderated a similar seminar with David Williams. After some discussion, it is unsure whether this will be a two- or three-day seminar. Erik will talk to the other Committee Chairs involved and will try to set a date for the seminar to report at the next meeting.

4.7 STORMWATER MANAGEMENT COMMITTEE – Bob Murdock, Chair

Bob Murdock was unable to make it to the meeting, but had emailed in his report. The Stormwater Management Committee continues to work on the agenda and lesson plan for the BMP Design Workshop planned for the fall. Bob is also investigating potential locations and dates for the seminar.

4.8 MITIGATION COMMITTEE – Terry Reuss Fell, Chair

No report.

4.9 WETLANDS COMMITTEE – Tom Kehoe, Chair

No report.

4.10 NOMINATIONS AND ELECTIONS COMMITTEE – Paul Osman, Chair

No report.

4.11 AWARDS COMMITTEE – Paul Osman, Chair

No report from Paul Osman. Jeff Wickenkamp stated that the State of Illinois received the Tom Lee State Award for Excellence at the Association of State Floodplain Manager's national conference in Orlando, Florida. The specifics of this award were detailed in the last IAFSM newsletter and the award will be on display at the annual IAFSM Conference.

4.12 INTER-ORGANIZATIONAL COMMITTEE– Kerry Behr, Chair

Kerry Behr was appointed as Committee Chair at the last meeting. Kerry reported that she has been reviewing previous information and has discussed the Chair's responsibilities with Stu Richter. She has begun looking at websites of other organizations to see if there are conferences that we could have a display booth at. Previously, IAFSM had an exhibit

booth at the ILGISA and ILAPA conferences, which was well received. Kerry also mentioned she would like to plan a Floodplain 101 seminar aimed at architects, landscape architects, planners and other agencies. Stu Richter suggested developing a flyer that would discuss IAFSM's intent, offer speakers and explain why our annual conference may be of interest to members of other organizations.

4.13 YOUTH OUTREACH COMMITTEE – Mark Hoskins, Chair

Mark Hoskins was unable to attend the meeting, but he had emailed in his report along with the three revised contracts for the Grant Scholarship Program. As previously discussed, Mark has been in contact with 3 colleges (IIT, University of Illinois, and Northwestern University). The colleges wish to do projects for IAFSM to fund student research and give presentations and/or hold display booths on their findings at the next IAFSM conference. The projects have to do with stormwater-related topics and would start immediately. The Board voted on each of the three Grant Proposals individually. For the IIT contract, Jeff Wickenkamp motioned to fund the requested amount of \$5,000. Jennifer Maercklein seconded the motion and the motion carried. For the University of Illinois contract, Jennifer Maercklein motioned to fund the requested amount of \$6,130. Loren Wobig seconded the motion and the motion carried. For the Northwestern University contract, Mary Lou Kalsted motioned to fund the requested amount of \$3,000. Mike Cothard seconded the motion and the motion carried.

4.14 ANNUAL CONFERENCE COMMITTEE – Mike Cothard, Chair

Mike Cothard reported that he and Mary Lou Kalsted had made some calls to try to find a place for the 2010 conference. The decision on the location has come down to two places: Rosemont or Tinley Park. Mike will continue to look into food prices, etc. to come up with the cost difference. Mike is also starting to consider plenary session speakers, potential theme ideas, and is thinking about perhaps getting other state Chapters involved.

5.0 OLD BUSINESS

5.1 Accepting Credit Card Payments

Sarah Harbaugh has come up with a cost comparison between three different credit card companies. Some discussion came up on other cost aspects for comparison. Sarah will look again at the numbers. Jeff Wickenkamp motioned to approve use of credit card payments. Erik Gil seconded the motion and the motion passed. After running more numbers, Loren Wobig and Sarah Harbaugh will determine which company will be more financially advantageous to use, as there is some cost to the association to accept credit card payments.

5.2 Organizational Budget

Loren Wobig passed around the 2009-2010 draft budget for Board Members & Committee Chairs. These positions are to determine their budget needed this year and report these numbers back to Loren Wobig for finalization of the budget.

6.0 NEW BUSINESS

6.1 Awards "Exchange"

This topic has been tabled for discussion at the next meeting.

6.2 Donations Policy

There are questions on the policy for the IRS. Jeff Wickenkamp will discuss with National association. Loren Wobig will discuss with Alan Kolosh. This topic has been tabled for discussion at the next meeting.

7.0 RATIFICATION

Stu Richter moved to ratify and affirm all delegated and authorized acts of the Board of Officers, Chairs and staff for and on behalf of the Association. Mary Lou Kalsted seconded the motion and the motion carried.

8.0 ADJOURNMENT

Jeff Wickenkamp moved to adjourn the meeting of the IAFSM Board. Erik Gil seconded the motion and the motion passed. The meeting was adjourned at 12:31 p.m.

The next IAFSM Board Meeting is scheduled for 9:30 a.m. (to end at 12:30 p.m.) on Thursday, September 10, 2009 at the Grundy County Government Center in Morris, Illinois

Respectively submitted,

Lillian B. Prince, PE, LEED AP, CFM
IAFSM Board Secretary